

**Amanda Barnes**  
**Williamson County Clerk and Recorder**  
407 N. Monroe St, Suite 119  
Marion, IL 62959  
abarnes@williamsoncountyil.gov  
Phone 618-998-2112 Fax 618-993-2071

**Request for Vital Records** (Check appropriate box): Birth  Death  Marriage  Civil Union

Today's Date: \_\_\_\_\_ Number of Certified copies requested: \_\_\_\_\_

Name(s) on Certificate: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Place of Event: \_\_\_\_\_

**For Birth Records Only:** Father's Name: \_\_\_\_\_

Mother's Maiden Name: \_\_\_\_\_

**Applicant Information:**

Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Relationship to name on Certificate: \_\_\_\_\_

**\*Copy of Photo ID with signature required\***

**FOR BIRTH RECORDS ONLY:** If you don't have a government issued ID, you must submit two other LEGITIMATE photo copies. The following forms may be used: Insurance card, Voter Registration card, Car Registration, recent check stub, Public assistance card, credit card statement or bank statement.

The fee for a certified birth record is \$17.00. Additional copies of the same record issued at the same time is \$4.00.

Any individual under the age of 18 cannot secure a certified copy of their birth record.

**Death Records:** The fee for a certified death record is \$19.00. Additional copies of the same record issued at the same time is \$6.00.

**Marriage or Civil Union Records:** The fee for a certified record is \$17.00. Additional copies of the same record issued at the same time is \$4.00.

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**FOR OFFICE USE ONLY**

Receipt # \_\_\_\_\_ Record # \_\_\_\_\_ Initials \_\_\_\_\_

Payment Methods:  Cash  Check \_\_\_\_\_  Money Order \_\_\_\_\_  Credit/Debit \_\_\_\_\_  
Please make check or money order payable to Williamson County Clerk.

Driver License or Id Number \_\_\_\_\_